

Access Plan 2024-2025 – Updated 09.09.2024

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by
Access to all class rooms	The school is all on one level and has mobiles for the Library & Intervention /SEN Manager office.	Ramp already installed to library mobile. New mobile has been installed for intervention and SEN with ramp.	Site manager	Completed
Corridor access	All corridors are accessible for wheelchairs and wide enough for manoeuvre.	Corridors to be tidy and free from obstructions	All school staff	Ongoing
Toilets	Changing facility installed in the reception classroom for children that wear nappies. Frame for toilets to enable physically impaired children to use the facilities. Improved signage for toilets.	Annual maintenance checks for changing table. Additional handrails fitted for those with mobility issues. To be designed and positioned to inform those with visual impairment and wheelchair users.	Caretaker SLT	Ongoing monitoring Additional hand rails fitted as children move through the classes Signage allocated
Fire alarms	Currently auditory (two tone Klaxon) alarm in place. Library has a howler alarm fitted.	Ensure support is in place for hearing impaired pupils or staff to be escorted from premises when the alarm sounds.	All school staff	Ongoing

		<p>Regular evacuation monitoring. All classes have updated plans for evacuation.</p> <p>Fire wardens appointed for each class</p> <p>Personal emergency evacuation plans completed for identified pupils.</p>	Class teachers	
Doors	Some doors have windows to enable children in wheelchairs to see through, the majority of doors are fire doors and do not have this facility. Handles accessible for all.	Doors checked regularly for defects.	Caretaker SLT	Ongoing
Emergency escape routes	Labels well and clearly displayed throughout school. Included in Caretaker checks.	Continue to ensure signs are maintained. Included in Caretaker monitoring and reported the Trust via EVERY software.	Caretaker SLT	Ongoing
Sensory Circuits	Specialist equipment has been purchased to enable children with additional needs to complete Sensory Circuits. 'A Sensory Circuit is a short plan of physical activities that enables children to achieve an optimal level of alertness. It lasts 10-15 minutes and consists of 3 sections: Alerting Activities, Organising Activities and Calming Activities'.	Continue to expand on equipment/knowledge to enable children to benefit from the use of this facility.	Class T/A's	Ongoing